

## AGENDA

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Lyneham Primary School, Preston Lane, Lyneham SN15 4QJ  
**Date:** Wednesday 25 July 2012  
**Time:** 6.00 pm

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Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

**Refreshments and networking opportunities will be available between 6:30pm and 7pm.**

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Please direct any enquiries on this Agenda to:

Penny Bell (Democratic Services Officer), 01249 706613 / [penny.bell@wiltshire.gov.uk](mailto:penny.bell@wiltshire.gov.uk)  
or Steve Milton (Acting Community Area Manager – Royal Wootton Bassett and Cricklade Area), [steve.milton@wiltshire.gov.uk](mailto:steve.milton@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

Press enquiries to Communications on direct lines 01225 713114/713115.

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### Wiltshire Councillors

Allison Bucknell	Lyneham
Peter Colmer ( <b>Vice Chairman</b> )	Cricklade & Latton
Peter Doyle ( <b>Chairman</b> )	Royal Wootton Bassett South
Mollie Groom	Royal Wootton Bassett East
Jacqui Lay	Purton
Bill Roberts	Royal Wootton Bassett North

	<b>Time</b>
<p>1 <b>Chairman's Welcome and Introductions</b></p> <p>2 <b>Apologies for absence</b></p> <p>3 <b>Minutes</b> (<i>Pages 3 - 16</i>)</p> <p>To approve the minutes of the meeting held on Wednesday 30 May 2012.</p> <p>4 <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any pecuniary or non-pecuniary interests, or dispensations granted by the Standards Committee.</p> <p>5 <b>Chairman's Announcements</b> (<i>Pages 17 - 22</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> <li>• Localism Act briefing</li> <li>• Paths for Communities – Grant Opportunity for Parishes</li> <li>• Funding for New Scout and Guide HQ</li> <li>• 2012 Year of Celebrations</li> <li>• Reopening of Lime Kiln Pool at Royal Wootton Bassett.</li> </ul>	<b>6.00pm</b>
<p>6 <b>Partner Updates</b> (<i>Pages 23 - 40</i>)</p> <p>To note the written reports and receive any verbal updates from the following:</p> <ol style="list-style-type: none"> <li>i. Wiltshire Police</li> <li>ii. Wiltshire Fire and Rescue Service</li> <li>iii. Defence Technical Training</li> <li>iv. NHS Wiltshire</li> <li>v. Parish and Town Councils</li> <li>vi. Community Area Young People's Issues Group (CAYPIG)</li> <li>vii. Neighbourhood Planning Working Group</li> <li>viii. Community-Led Planning Steering Groups</li> <li>ix. Chambers of Commerce/Business Associations</li> <li>x. Community Groups</li> <li>xi. Housing Associations.</li> </ol>	<b>6.05pm</b>
<p>7 <b>Task Group Reports and Decisions</b> (<i>Pages 41 - 42</i>)</p> <p>To consider reports from the following task groups and make any necessary decisions:</p> <ol style="list-style-type: none"> <li>i. Community Area Transport Group</li> </ol>	<b>6.10pm</b>

	<ul style="list-style-type: none"> <li>ii. Cricklade Shadow Community Operations Board</li> <li>iii. Royal Wootton Bassett Shadow Community Operations Board.</li> </ul>	
8	<p><b>Community Asset Transfer: Latton Recreation Field</b> (Pages 43 - 48)</p> <p>To consider the transfer of Latton Recreation Field from Wiltshire Council to Latton Parish Council.</p>	6.20pm
9	<p><b>Funding Applications</b> (Pages 49 - 54)</p> <p>To consider the following application for funding:</p> <p><b>Latton Diamond Jubilee Community Garden:</b> £350 requested to assist with the purchase of gardening equipment and to launch the event.</p>	6.25pm
10	<p><b>Break</b></p> <p><i>A 30-minute interval for light refreshments and networking opportunities.</i></p>	6.30pm
11	<p><b>Prioritisation of 'Forward Together' (JSA) outcomes</b></p> <p>Following presentation at the previous Area Board meeting of the outcomes of the 'Forward Together' event held on Wednesday 28 March, the Area Board will ask people to vote on their top 3 priorities to be taken forward.</p>	7.00pm
12	<p><b>Update on Community-Led Planning and Neighbourhood Planning Activities</b></p> <p>Community First and Common Places will provide an update on Community-Led Planning in the Community Area, the development of a Neighbourhood Plan and the relationship between these two processes.</p>	7.15pm
13	<p><b>Volunteering in Wiltshire</b></p> <p>Karen Scott, Voluntary Development Manager, Wiltshire Council and Simone Lord from the Volunteer Centre at GROW will deliver a presentation on the work being undertaken by Wiltshire Council and its partners to support and develop volunteering in Wiltshire.</p>	8.30pm

- 14 **Wiltshire Community Bank: Tackling Social Exclusion** (*Pages 55 - 56*) **8.45pm**

Emma Cooper, Community Partnership Manager, Wiltshire Council, will give a presentation and show a short film regarding the Wiltshire Community Bank, which provides a credit union service across the county.

- 15 **Evaluation and Close** **9.00pm**

The Chairman will invite any remaining questions from the floor.

The meeting is asked to note the future meeting dates and venues shown below.

**Future Meeting Dates**

**Wednesday 26 September 2012**

6pm

Cricklade Town Hall

**Wednesday 28 November 2012**

6pm

St Bartholomew's School, Royal Wootton Bassett

**Wednesday 23 January 2013**

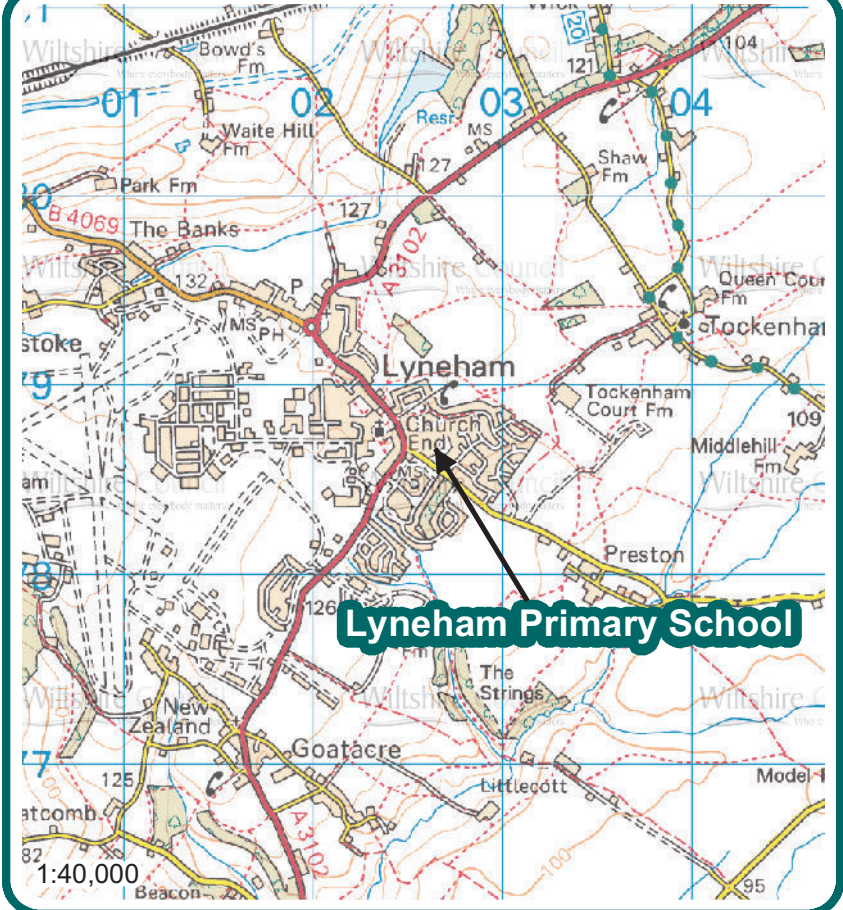
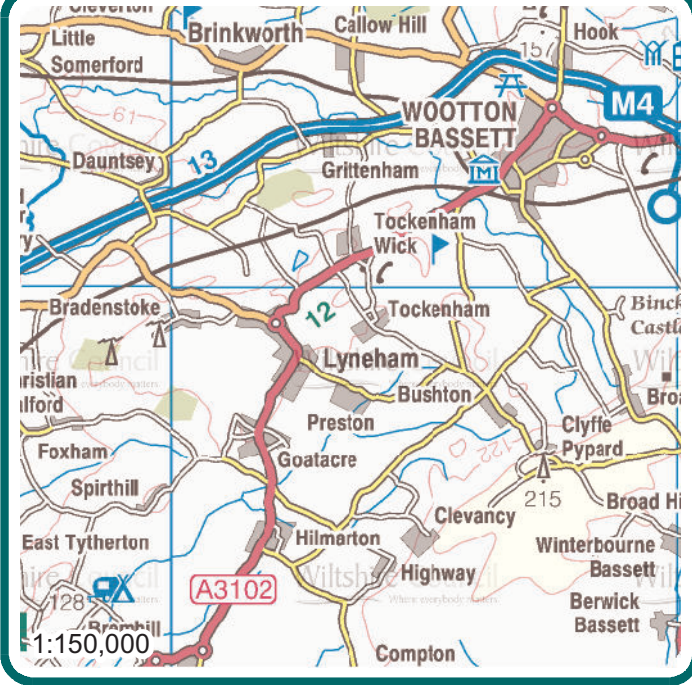
6pm

Bradon Forest School, Purton

**Wednesday 20 March 2013**

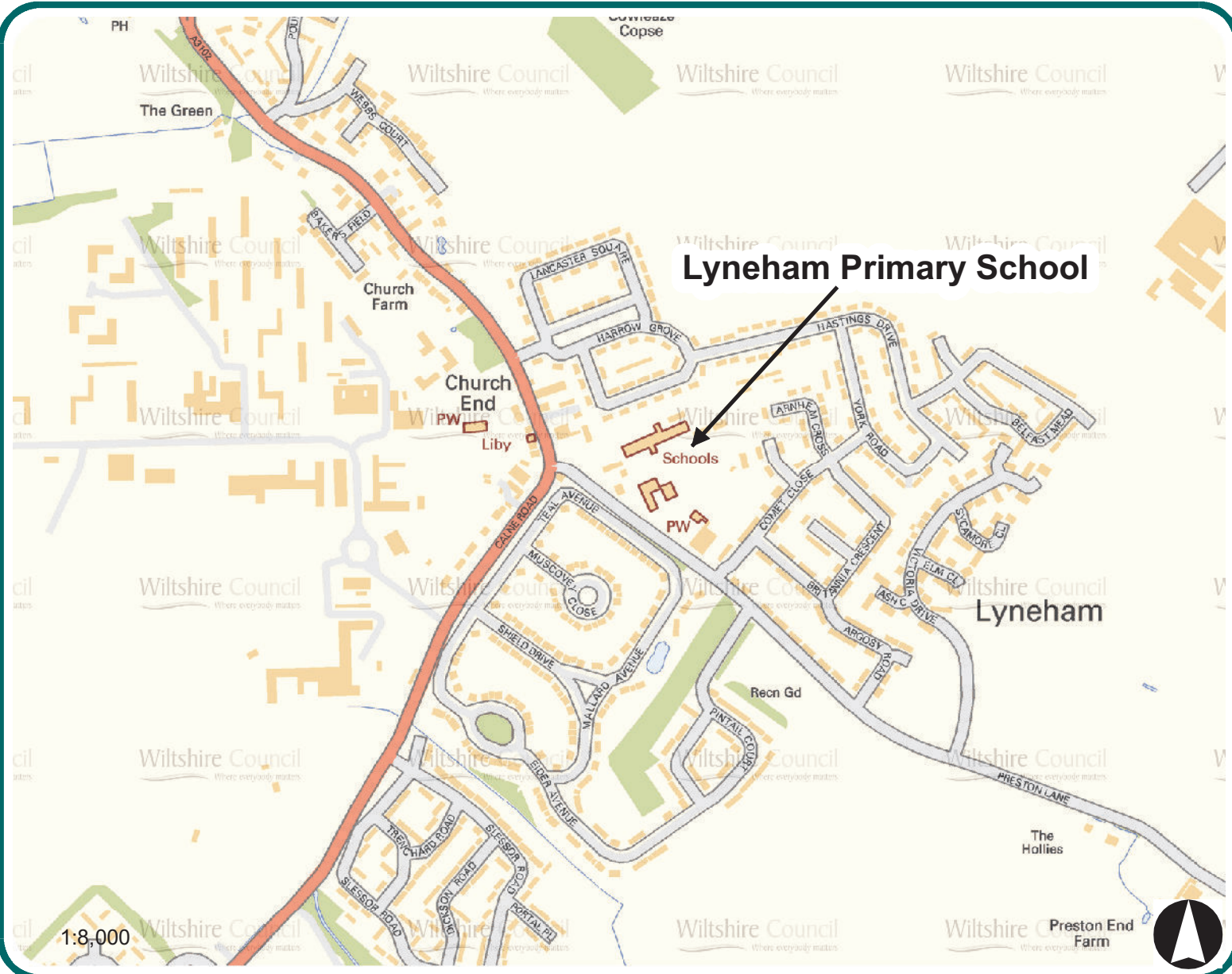
6pm

Cricklade Town Hall



**Lyneham Primary School**  
 Preston Lane  
 Lyneham  
 Chippenham  
 SN15 4QJ

**Wiltshire Council**  
 Where everybody matters





# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** St Bartholomew's Primary School, Royal Wootton Bassett SN4 8AZ  
**Date:** 30 May 2012  
**Start Time:** 6.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Penny Bell, direct line 01249 706613 or e-mail [penny.bell@wiltshire.gov.uk](mailto:penny.bell@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Peter Doyle (Chairman), Cllr Jacqui Lay, Cllr Allison Bucknell, Cllr Peter Colmer (Vice Chairman), Cllr Mollie Groom and Cllr Bill Roberts

Councillor Stuart Wheeler, Cabinet member for Transformation, Culture, Leisure & Libraries

### **Wiltshire Council Officers**

Penny Bell, Democratic Services Officer

Miranda Gilmour, Community Area Manager (Malmesbury Area Board)

Lucy Murray-Brown – Head of Campus and Operational Models

Yvonne Bennett – Consumer Protection Manager

Sally Canter – Head of Admin and Technical Support, Development Services

### **Town and Parish Councillors**

Cricklade Town Council – Terri Robertson, Mark Clarke, David Tetlow, Shelley Parker  
Royal Wootton Bassett Town Council – Steve Walls, Jenny Stratton, Marion Sweet,  
Johnathan Bourne

Broad Town Parish Council – Veronica Stubbings

Lyneham and Bradenstoke Parish Council – John Webb, Ron Glover, Deborah Bourne

Purton Parish Council – Mike Bell, Elizabeth Wilson

Tockenham Parish Council – Diana Kirby

**Partners**

Wiltshire Police – Inspector Chris Martin

Wiltshire Fire and Rescue Service – Mike Franklin

Royal Wootton Bassett Chamber of Commerce – Suzanne Gore

Royal Wootton Bassett Shadow Community Operations Board – Mike Leighfield

**Total in attendance: 48**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman and Vice Chairman</u></p> <p><i>The Vice Chairman, Councillor Peter Colmer, was in the Chair for this item.</i></p> <p>The Vice Chairman called for nominations for the position of Chairman of the Area Board for the 2012/13 Municipal Year.</p> <p><b><u>Decision</u></b>  <b>Councillor Peter Doyle was elected Chairman of the Area Board for the 2012/13 Municipal Year.</b></p> <p><i>Councillor Peter Doyle in the Chair.</i></p> <p>The Chairman called for nominations for the position of Vice Chairman of the Area Board for the 2012/13 Municipal Year.</p> <p><b><u>Decision</u></b>  <b>Councillor Peter Colmer was elected Vice Chairman of the Area Board for the 2012/13 Municipal Year.</b></p>
2	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p>
3	<p><u>Apologies for absence</u></p> <p>Apologies for absence were received from Pete Smith of the Integrated Youth Service, Paul Harrison of Wootton Bassett Sports Association and Laurie Bell, Wiltshire Council's Director of Communications and Service Director to the Area Board.</p>
4	<p><u>Minutes</u></p> <p>It was noted that Ray Thomas of Purton Parish Council needed to be added to the list of attendees.</p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Wednesday 28 March 2012 were agreed a correct record and signed by the Chairman.</b></p>
5	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
6	<p><u>Chairman's Announcements</u></p>

The Chairman drew attention to a number of Chairman's Announcements, full details of which had been distributed prior to the meeting within the agenda pack.

Further announcements were made as follows:

**i. New Standards Framework**

Details of the new Standards Framework were distributed at the meeting, and parish and town councils were being invited to submit comments on the draft Code of Conduct by Friday 15 June 2012. Briefing sessions for parish clerks and councillors were also being held, as follows:

- 7 June 2012, 6.30 – 8pm, Devizes Corn Exchange
- 12 June 2012, 6.30 – 8pm, Trowbridge Civic Centre
- 13 June 2012, 6.30 – 8pm, Monkton Park Chippenham
- 14 June 2012, 6.30 – 8pm, Salisbury City Hall.

Further details on these sessions were available from Joanna Smith, 01225 718025, [joanna.smith@wiltshire.gov.uk](mailto:joanna.smith@wiltshire.gov.uk).

**ii. 2012 Year of Celebration**

The Jubilee and Olympic Torch celebration events on 1<sup>st</sup> May and 23<sup>rd</sup> May had both been very successful and had promoted the uniqueness and rich cultural heritage of the Community Area. Special thanks were extended to Johnathan Bourne and Michelle Temple of Royal Wootton Bassett Town Council, Shelley Parker from Cricklade Town Council and Councillor Allison Bucknell. Thanks were also extended to Jenn White and Sue Doyle for co-ordinating engagement with local schools and youth groups, and to Wiltshire Police for helping to ensure that both events were successful, enjoyable and safe.

**iii. Urgent Late Item**

The Chairman announced that an urgent late item in relation to the proposed reinstatement of swimming facilities at Lime Kiln Leisure Centre would be considered by the Area Board under Item 9(iii) on the agenda.

**iv. Community Asset Transfer**

Consideration of the Community Asset Transfer from Wiltshire Council to Latton Parish Council had been deferred to the next meeting.

**v. Defence Technical Training at Lyneham**

The Chairman announced that the Defence Technical Training Change Programme team would be co-locating tri-Service technical training from the current training sites to Lyneham. Assessment work was ongoing to maximise the use of existing facilities at Lyneham. The Ministry of Defence would be submitting a planning application to facilitate the first move of training from Arborfield and Bordon by 2015. Further updates would be provided at future Area Board meetings.

7	<p><u>Outside Bodies and Working Groups</u></p> <p>The Area Board considered the current schedule of representatives to outside bodies and the membership of working groups.</p> <p>The Chairman asked all parish and town councils to inform Penny Bell, Democratic Services Officer, of their named representative for the Community Area Transport Group for the municipal year.</p> <p>It was noted that the named Wiltshire Council officers attending the working groups needed to be updated to take account of personnel changes, but these names were provided for information only.</p> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li><b>i. The Area Board approved the representatives to outside bodies, and approved the membership and terms of reference for working groups.</b></li> <li><b>ii. The Area Board nominated Councillor Jacqui Lay as the second representative to the Community Area Young Peoples Issues Group.</b></li> </ul>
8	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> <li><b>i. Wiltshire Police</b> The written update was received and noted. Inspector Chris Martin had nothing further to report, but intended to contribute later on the agenda to the issue of dog fouling within the community.</li> <li><b>ii. Wiltshire Fire and Rescue Service</b> The written update was received and noted.  Mike Franklin reported that the Wiltshire Fire &amp; Rescue Service had been consulting on a number of proposals that were being put forward in order to improve services and achieve required reductions in the budget.  Consultation papers were handed out at the meeting and were also available online at <a href="http://www.wiltsfire.gov.uk">www.wiltsfire.gov.uk</a>. The consultation deadline for representations to be made was Monday 4 June 2012 and people were encouraged to submit their views.</li> <li><b>iii. NHS Wiltshire</b> The written updates were received and noted. There were no further updates.</li> <li><b>iv. Parish and Town Councils</b> The written updates from Cricklade Town Council, Royal Wootton Bassett</li> </ul>

	<p>Town Council and Purton Parish Council were noted. Further updates were received as follows:</p> <p>Purton Parish Council – The Ridgeway Farm appeal was now complete and the results of the appeal would be made available on 22 October 2012.</p> <p>Royal Wootton Bassett Town Council – It was reported that the Mary Portas Pilot Bid had been unsuccessful in the first rounds, but a revised bid would be resubmitted. The Town Council was also carrying out a survey to obtain people’s views of the High Street, and people were encouraged to respond – the survey was available on the Council’s website; <a href="http://www.royalwoottonbassett.gov.uk">www.royalwoottonbassett.gov.uk</a> , under ‘Benchmarking Survey’.</p> <p>Lyneham &amp; Bradenstoke Parish Council – a commemorative stone to celebrate the RAF had been commissioned and it’s official unveiling would take place on Friday 1 June 2012.</p> <p><b>v. Neighbourhood Planning Working Group</b> The written update was received and noted. Councillor Mollie Groom reported that the Group was now progressing very well and was on the verge of signing a contract and preparing for legal documentation to be put in place.</p> <p><b>vi. Chambers of Commerce/Business Associations</b> Royal Wootton Bassett Chamber of Commerce reported that a joint grant had been successfully received from the Area Board earlier in the year for a tourism project. The project was progressing well and several meetings had taken place with Visit Wiltshire. Proposals were emerging for a tourism strategy that would include linking more efficiently to the Visit Wiltshire website.</p>
9	<p><u>Task Group Reports and Decisions</u></p> <p>The Chairman announced that a late report had been presented to the Area Board regarding the proposed reinstatement of swimming facilities at the Lime Kiln Leisure Centre. A report was distributed to everyone at the meeting.</p> <p>In December 2010 a fire at Lime Kiln Leisure Centre caused significant damage to some parts of the building, including the health suite, changing rooms and some of the pool plant infrastructure. In the early part of 2011 limited work was carried out on site to make the building safe and to prevent further damage pending the development of campus facilities to meet the future needs of the wider community in Royal Wootton Bassett.</p> <p>The expenditure required for a full and modernised reinstatement of the pool would require significant capital sums. Given the recognised limitations and</p>

lifespan of the existing building this cannot be justified at this time against the background of a prospective new campus facility with significantly improved swimming provision.

The Royal Wootton Bassett Shadow Community Operations Board (Shadow COB) had proposed an ambitious split-site campus for the Community Area, and Wiltshire Council was currently in talks with partners regarding potential joint funding of the proposed facility.

However, the importance of public swimming facilities has always been recognised. Minimal expenditure to provide this on an initial basis can now be justified when considered alongside the ongoing progression of partner negotiations.

The following comments and issues arose following receipt of the report:

- It was noted that members of the Shadow COB were all volunteers and had been working hard for the benefit of the community.
- Individuals were welcome to make representations to the local Member of Parliament if they wished to, but it was felt that there was no lack of engagement between Wiltshire Council and its partners on this issue; it was more a case of the time it took to undertake such negotiations.
- The reinstatement of the swimming pool was a short-term solution and would alleviate some pressure; however the community was still committed to, and happy to wait for, a modern, state-of-the-art campus facility that would serve the needs and aspirations of local people.
- If the Area Board approved the recommendations in the report, then works to reinstate swimming facilities at the Lime Kiln Leisure Centre, on a temporary basis, would be commissioned immediately. Subject to the approval of the Area Board, it was hoped that swimming provision would be reinstated during the summer of 2012 and hopefully in time for the school holidays.
- Reinstatement of facilities would be restricted to the swimming pool and the provision of basic changing facilities. The steam room and jacuzzi would not be reinstated as they were located close to the seat of the fire where the damage had been greatest.
- The planned works to provide a temporary swimming facility would be minimal in nature and at the least cost possible, pending the proposed delivery of the Shadow COB's preferred campus option which included a new purpose-built campus facility to replace the existing Lime Kiln Centre, alongside the retention of the library in the town centre.
- It was noted that the facilities at Hobart and Tidworth were excellent examples and were worth looking at.

**Decision**

**The Royal Wootton Bassett and Cricklade Area Board:**

	<ul style="list-style-type: none"> <li>i. <b>Noted and welcomed the ongoing negotiations between Wiltshire Council and partners regarding improvements to local infrastructure associated with the Shadow COB's campus vision and establishment of the Defence Technical Training Centre at Lyneham</b></li> <li>ii. <b>Approved the reinstatement of the Lime Kiln swimming facility to a minimal standard, and at least cost, pending ongoing work to progress the delivery of the Shadow COB's proposed campus option for the Royal Wootton Bassett area.</b></li> <li>iii. <b>Approved the Head of Campus and Operational Delivery Models to work with DC Leisure to ensure that the revised programme of availability of the pool maximised its use by members of the local community.</b></li> </ul> <p>Thanks were extended from the Shadow COB to Wiltshire Council members and officers who had supported the Shadow COB to date.</p>
10	<p><u>Community Asset Transfer - Latton Recreation Field</u></p> <p>This item was deferred and would be considered at the next meeting of the Area Board.</p>
11	<p><u>Funding Applications</u></p> <p>The Area Board considered the following application to the Community Area Grant Scheme:</p> <ul style="list-style-type: none"> <li>i. <u>Royal Wootton Bassett &amp; District Sea Cadets</u> The sum of £2,000 was requested to purchase a new two-seat slide seat rowing boat complete with oars and road trailer.</li> </ul> <p><b><u>Decision</u></b> The Area Board awarded the sum of £2,000 to Royal Wootton Bassett &amp; District Sea Cadets for the purchase of a new two-seat slide seat row boat complete with oars and road trailer. <b><i>Reason: Although the application did not meet the Community Area Grant Criteria as it did not have match-funding or evidence of competitive quotes, it was noted that there was only supplier of such boats and it was recognised that the group had very low reserves but was already contributing £500 from its reserves.</i></b></p> <p>The Area Board considered the following applications for funding from the Area Board's 2012 Events budget:</p> <ul style="list-style-type: none"> <li>i. <u>Lyneham Primary School</u> The sum of £2,213 was requested for the creation of a Jubilee Woodland Walk.</li> </ul>

	<p><b><u>Decision</u></b>  <b>The Area Board awarded the sum of £2,213 to Lyneham Primary School for the creation of a Jubilee Woodland Walk.</b></p> <p>ii. <u>Tockenham Parish Council and Village Hall Committee</u>  The sum of £400 was requested for a summer Olympic sports event and fun run.</p> <p><b><u>Decision</u></b>  <b>The Area Board awarded the sum of £180 to Tockenham Parish Council and Village Hall Committee for a summer Olympic sports event and fun run.</b></p> <p><b><i>Reason: The Area Board awarded this lesser sum than requested as the requested sum of £180 was more than the cost of running the event, and the sum of £180 would cover the cost of the prizes and medals.</i></b></p>
12	<p><u>Break</u></p> <p>A short break was held for networking and refreshments.</p>
13	<p><u>Developer Contributions (Section 106 Data)</u></p> <p>Sally Canter, Head of Customer and Technical Support, Development Services, presented the Section 106 (developer contribution) data that had been captured for the Community Area.</p> <p>Section 106 of the Town and Country Planning Act 1990 allows a local planning authority to enter into a legally binding agreement or planning obligation with a landowner in association with the granting of planning permission. The obligation is termed a Section 106 Agreement.</p> <p>Sally presented the data that had been captured for the Royal Wootton Bassett and Cricklade Community Area, which included all Section 106 agreements that the Council had entered into since 2004.</p> <p>Wiltshire Council's Land Adoptions Team was currently in the process of contacting all parish and town councils to notify them of any unspent monies in their areas. All enquiries on this should be sent to <a href="mailto:landadoptions@wiltshire.gov.uk">landadoptions@wiltshire.gov.uk</a> or contact Stuart Harper on 01380 734682.</p> <p>The Chairman thanked Sally for providing the report and the local data, and welcomed questions. The following comments arose:</p> <ul style="list-style-type: none"> <li>• The new Community Infrastructure Levy (CIL) policy was being developed by another team and Sally was unsure exactly when it was</li> </ul>

	<p>likely to be implemented, but undertook to find out.</p> <ul style="list-style-type: none"> <li>• There was also some concern regarding the new CIL policy and whether self-builds would be exempt. Sally agreed to put anyone concerned with these issues in touch with the policy team.</li> <li>• It was acknowledged that a lot of Section 106 funds were restricted to use for open spaces, but there was often a greater need for improvements to highways and Streetscene issues. Sally reported that the agreements could not be changed once agreed, but that the opportunities to negotiate for other issues needed to be taken at the consultation stage.</li> <li>• Royal Wootton Bassett Town Council had been working with Wiltshire Council officers to identify local priorities, to allow more appropriate negotiation on future planning applications.</li> <li>• If a developer was to go out of business, the Section 106 contributions would be lost, unless another developer took over the site.</li> <li>• Wiltshire Council was congratulated on undertaking this piece of work which provided very useful information for the parish and town councils.</li> </ul>
14	<p><u>Informal Adult Education in Wiltshire</u></p> <p>Councillor Stuart Wheeler, Cabinet Member for Transformation, Culture, Leisure and Libraries, gave a presentation outlining the future options for adult education provision following the closure of Urchfont Manor.</p> <p>The Council was currently consulting on the following options:</p> <ul style="list-style-type: none"> <li>• Option 1 – take no action</li> <li>• Option 2 – the Council to be direct provider</li> <li>• Option 3 – the Council to facilitate provision</li> <li>• Option 4 – the Council to co-ordinate and promote activities</li> </ul> <p>A vote was taken to enable everyone present to have their say on their preferred option. The results were as follows:</p> <p>Option 1 – no votes in favour  Option 2 – no votes in favour  Option 3 – 7 votes in favour  Option 4 – 8 vote in favour</p> <p>A combination of options 3 &amp; 4 was felt to be the most appropriate option.</p> <p><b><u>Decision</u></b>  <b>The recommendation from the Royal Wootton Bassett &amp; Cricklade Area Board was for the Council to consider a combination of options 3 and 4.</b></p>
15	<p><u>Community Issue: Dog Fouling</u></p>



Councillor Jacqui Lay and Yvonne Bennett, Consumer Protection Manager, gave a joint presentation on the issue of dog fouling in the community, and the actions being taken to alleviate the issue.

The following summarises the information that was presented:

#### **Why is it important?**

- Health – the Toxicara worm found in dog foul presented health risks.
- Unsightly – dog fouling was unpleasant to see and spoiled the look of the area.
- Civic Pride – the community area should be an enjoyable place for residents and visitors.

#### **Legislation**

- Dogs (Fouling of Land) Act 1996 – the original legislation concerning dog fouling. Fixed Penalty Notices under this legislation were fixed at £50.
- Clean Neighbourhoods & Environment Act 2005 – this superseded the Dogs (Fouling of Land) Act 1996 and allowed for wider environmental issues to be dealt with. Fixed Penalty Notices under this legislation were more flexible and could be set between £50 and £80. Wiltshire Council had set the charge at £75.
- Dog Control Orders – Wiltshire Council had set Dog Control Orders last year after consulting with parish and town councils for suggestions of any areas where it was felt dogs should be excluded on, or areas where dogs should be kept on a lead. During the consultation phase there had been a mass objection from the public. The Dog Control Orders would be going to Cabinet for approval shortly.

#### **Solutions**

- What can Parish Councils do? – Parish councils could set their own Dog Control Orders if they did not feel that the local authority's policy was sufficient. Parish councils could also nominate people from the local community to be trained to issue Fixed Penalty Notices and to uphold Dog Control Orders by asking dog owners to put their dogs on a lead in designated areas.
- What can the general public do? – The general public could play a greater role in helping to identify those responsible for allowing their dogs to foul. The more evidence that was collected, the greater the chance of prosecution.
- What should dog owners do? – Dog owners were requested to clean up after their dogs, always carry bags and dispose of dog waste correctly. Dog waste should always be put into a waste bin and should never be flushed down the toilet.

#### **How could Wiltshire Council help?**

- Support for Training – Wiltshire Council offered training for members of the local community to ask as nominated people, so that they could issue Fixed Penalty Notices. The cost of the training was approximately £2,000

for 10 to 15 people to be trained.

- Prosecutions – Wiltshire Council could offer enforcement, and there were two Dog Wardens covering the county; one worked in the north and west, and the other worked in the east and south. The Dog Wardens were responsible for collecting stray dogs and dealing with dangerous dogs which took up a lot of their time, and so unfortunately did not leave as much time for educating against and dealing with dog fouling as they would have liked to. A review of the Dog Warden Service was currently underway.
- Cleaning – Wiltshire Council's Dog Wardens and Street Cleaning Teams could clean up dog mess wherever possible.
- Education – Wiltshire Council could provide/facilitate training for parish and town councils and members of the community to enforce Dog Control Orders. A series of surgeries had also been held locally with the Dog warden, but they had not been well attended.

### **What is happening in our Community Area?**

Purton's Campaign – Dog fouling was a big issue in Purton and the Parish Council had decided to hold a poster campaign to try to educate people and create awareness of the problem.

The poster campaign also included a proposal from Purton Parish Council that, if the problem of dog fouling did not improve, the Parish Council could consider employing its own dog warden at the expense of the local tax payers, which would equate to approximately £10 per household per year.

### **Summary**

Having received the information provided and the comments from various members of the public and town and parish council representatives, the Area Board considered the potential action that could be taken in order to address the issue of dog fouling in the community.

### **Decision**

**The Area Board:**

- 1. Requests the responsible Wiltshire Council Cabinet Member to recognise the serious problems and concern about dog fouling and to investigate and report what can be done to increase enforcement resources.**
- 2. Establishes a Task Group to fully investigate the issue of dog fouling locally, including education, training and enforcement and to develop a detailed proposal as to how this can most effectively be addressed locally.**
- 3. Councillor Jacqui Lay was nominated as the Area Board's nominated representative to sit on and lead this group.**

***Action: each parish and town council to nominate a representative to sit***

	<b><i>on this group and notify Penny Bell, Democratic Services Officer.</i></b>
16	<p><u>Feedback from 'Area Forward' (JSA) Event</u></p> <p>A report detailing the outcomes of the Forward Together event, held on Wednesday 28 March, had been circulated prior to the meeting.</p> <p>Councillor Bucknell reported that the next stage of the process was to obtain people's views of the most important priorities, and the Area Board would vote on the final set of priorities at the next meeting on Wednesday 26 September.</p>
17	<p><u>Review of Meeting Format</u></p> <p>For some time now, the Area Board had been trialling a new, two-part meeting format in order to maximise the time available at Area Board meetings and make them run more efficiently.</p> <p>The Area Board sought the views of those in attendance as to how the Area Board should proceed; whether the Area Board should revert to the original 7pm to 9pm format, or remain with the new, two-part format. The results of the vote were as follows:</p> <ul style="list-style-type: none"> <li>• Revert to 7pm to 9pm format = 5 votes in favour</li> <li>• Remain with new, two-part format = 7 votes in favour.</li> </ul> <p>It was agreed to remain with the new, two-part meeting format, with a formal business meeting taking place from 6pm to 6.30pm, followed by a topic-focussed meeting taking place from 7pm to 9pm.</p> <p>Any comments or suggestions regarding the ordering or format of Area Board agendas should be passed to Penny Bell, Democratic Services Officer.</p>
18	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Wootton Bassett &amp; Cricklade Area Board would be held on Wednesday 25 July 2012, from 6pm at Lyneham Primary School.</p>



## Chairman's Announcements

<b>Subject:</b>	<b>Detailed Briefing Document on the Localism Act</b>
<b>Officer Contact Details:</b>	Alissa Davies, Principal Policy Officer – <a href="mailto:alissa.davies@wiltshire.gov.uk">alissa.davies@wiltshire.gov.uk</a> , 01225 713380
<b>Weblink:</b>	<a href="http://www.wiltshire.gov.uk/communityandliving/localismact.htm">http://www.wiltshire.gov.uk/communityandliving/localismact.htm</a>

### Summary of announcement:

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, not all of the measures are in force. It will not be clear how the measures will work in practice until the government publishes regulations and guidance which are still awaited.**

The council has produced a detailed briefing document on the Localism Act which includes:

- an overview of the main components of the Localism Act
- the estimated timescales for measures to be introduced and regulations to be published - please see the 'Status' section for each measure
- the potential implications of the Localism Act for Wiltshire
- information on next steps for Wiltshire Council (and contact details for the lead officers for each part of the Act)

The briefing document is available online and copies are being made available to Town and Parish Councils via Area Board meetings.



## Area Board Theme for 2012/13 - Footpaths

<b>Subject:</b>	<b>Paths for Communities – Grant Opportunity for Parishes</b>
<b>Officer Contact Details:</b>	Michael Crook, Countryside Access Development Officer 01225 713349
<b>Weblink:</b>	<a href="http://www.naturalengland.org.uk/ourwork/access/rightsofway/p4c.aspx">http://www.naturalengland.org.uk/ourwork/access/rightsofway/p4c.aspx</a>
<b>Further details available:</b>	<a href="mailto:DavidAndrews@visitwiltshire.co.uk">DavidAndrews@visitwiltshire.co.uk</a> Tel: 01722 341941

### Summary of Announcement:

Natural England has launched a new Paths For Communities Grant scheme enabling community groups and partnerships to improve their local public rights of way network. The fund totals £2 million, to be spent before May 2014.

Paths For Communities grant is designed to improve the rights of way network and must include a new right of way either in the form of a new physical path or higher rights such as upgrading a footpath to a bridleway or restricted byway. Funding has come from the Rural Development Programme for England and any scheme must be able to demonstrate benefit to the rural economy and rural populations.

Applications for funding from £5,000 to £150,000 can be submitted by local communities or broader partnerships. Landowner support, in agreeing a voluntary path creation, is essential at the outset. The Fund is open NOW and all application agreements have to be made by the end of December 2013. The process is competitive so it's important to ensure your project secures as many benefits as possible.

As with all grants no work on the project can start before the application is approved. Natural England's Local Grants Officer will discuss any potential projects with the applicant following submission of an initial "Expression of Interest". This form is available on the website above.

Normally 75% of the project will be funded and no additional public funding is allowed for the remaining 25% and this includes National Lottery money. However, there is some flexibility to allow up to 100% funding.





# Chairman's Announcements

**Subject:**

**Funding for New Scout and Guide HQ**

A new Scout and Guide hut has been made possible in Lyneham thanks to a major contribution from the Armed Forces Community Covenant Grant scheme.

Lyneham Scouts and Guides are celebrating after receiving the £70,000 grant and securing planning permission for the new hut all in the same week.

Their bid for funding was fully supported by the Wiltshire Community Covenant partnership, which includes Wiltshire Council, 43 Wessex Brigade and local businesses and organisations.

Covenant grants are awarded to schemes that strengthen the links between the armed forces and civilian communities.

The Scouts and Guide Association brought together children from both communities. With the opening of the new Joint Services Training facility in Lyneham it is anticipated the new Scout and Guide hut will continue to do the same.

Jan Kelly of the Lyneham Scout and Guide Association said: "We are absolutely thrilled to receive this grant which will mean we can carry on providing Scouting and Guide services for the village's young people.

"To find out we secured the funding in the same week we also received planning permission, made it extra special.

"We have also had confirmation that our site contractor, Lawrence Burchell, (who owns Lillybrook Estate in Bradenstoke) and Rod Gill are very kindly donating their time, labour and use of machinery free of charge. This will be a huge help financially to the project and we are extremely grateful for their kindness.

"With funding and permission in place we hope to have our new HQ up and running by the end of this year."

Wiltshire launched its Armed Forces Community Covenant in August 2011. The covenant is a voluntary statement of mutual support between a civilian community and its local armed forces community. It aims to encourage local communities to support the service personnel in their area and nurture understanding and awareness amongst the public of issues affecting the armed forces community.

The MoD has set aside £30 million over four years to provide financial support to projects which strengthen those ties. Since its launch last August around £400,000 has been awarded to Wiltshire projects.

Wiltshire Council member for Lyneham, Allison Bucknell, said: "I'm delighted that the Lyneham Scout and Guide Association is the latest recipient of this grant which is doing so much to strengthen the links between the local community and the armed services.

Applications can be made for the next round of community covenant grant (closing date is August 6). More information about the covenant grants is available at [www.wiltshire.gov.uk/militarycivilianintegrationpartnership](http://www.wiltshire.gov.uk/militarycivilianintegrationpartnership)

All projects must be endorsed by the local community covenant partnership and all completed applications should be sent to [VCS@wiltshire.gov.uk](mailto:VCS@wiltshire.gov.uk)



# Crime and Community Safety Briefing Paper Royal Wootton Bassett Community Area Board June 2012



## 1. Neighbourhood Policing

Team Sgt: Sgt Martin Alvis

### **Royal Wootton Bassett (Town)**

Beat Manager – PC Nick Spargo  
PCSO – James Wale

### **Royal Wootton Bassett (Rural)**

Beat Manager – PC Steve Porter  
PCSO – Andy Singfield

### **Cricklade and Purton**

Beat Manager – PC Lee Kuklinski  
PCSO – Nicola Allan  
PCSO - Richard O'Halloran

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Police Authority Representative: Mrs Carole Soden

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

## 4. Performance and Other Local Issues

This summer is seeing an unprecedented demand on Wiltshire Police. Officers have already been involved in increased patrols to target potential Football violence during the European Championships. The Olympic Torch had been through Royal Wootton Bassett. Local officers have worked on the policing the annual Solstice gathering at Stonehenge and Avebury Stones as well as policing the Royal International Air tattoo at Fairford. The Olympics start soon and again local officers have been seconded to assist neighbouring police forces to ensure the games pass safely.

### **Reported Crime**

I am please to reported crime fell in all areas other than violence against the person. Analysis has shown that in respect of violence against the person; 60% of reported offences occurred in 'private spaces', and 40% in public spaces. In respect 'private space' offences, work is on going to identify and work with those repeat victims.

In respect of 'public space' offences, analysis shows that three separate incidents accounted for 8 offences; three offences were linked to a disorder in Ashton Keynes (2 arrested and are currently on bail), three offences to an incident in Purton and 2 offences relate to an incident in Bradon Forest comprehensive school.

In respect of non-dwelling burglaries, reported offences have fallen and remain below target.

The large fire at Rayner's Scrap Yard has also increased demand on the sector's police. At the time of reporting it remains to be seen if there any criminal offences to be investigated or whether the fire was accidental.

<b>EO Royal Wootton Bassett</b>	<b>Crime</b>				<b>Detections</b>	
	July 2010 - June 2011	July 2011 - June 2012	Volume Change	% Change	July 2010 - June 2011	July 2011 - June 2012
Victim Based Crime	851	815	-36	-4%	19%	18%
Domestic Burglary	56	42	-14	-25%	11%	14%
Non Domestic Burglary	129	98	-31	-24%	3%	0%
Vehicle Crime	82	62	-20	-24%	1%	8%
Criminal Damage & Arson	191	181	-10	-5%	13%	15%
Violence Against The Person	120	147	27	23%	55%	45%
ASB Incidents (Year to Date)	196	191	-5	-3%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (May 2011 - April 2012)</p>						
<p>* Detections include both Sanction Detections and Local Resolution</p>						

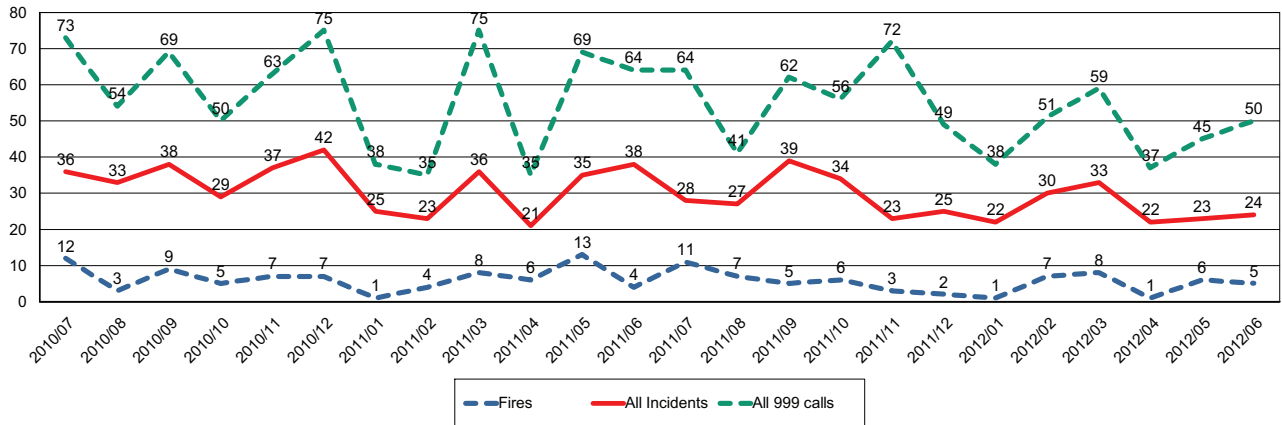
Inspector Chris Martin  
 Area Commander  
 June 2012



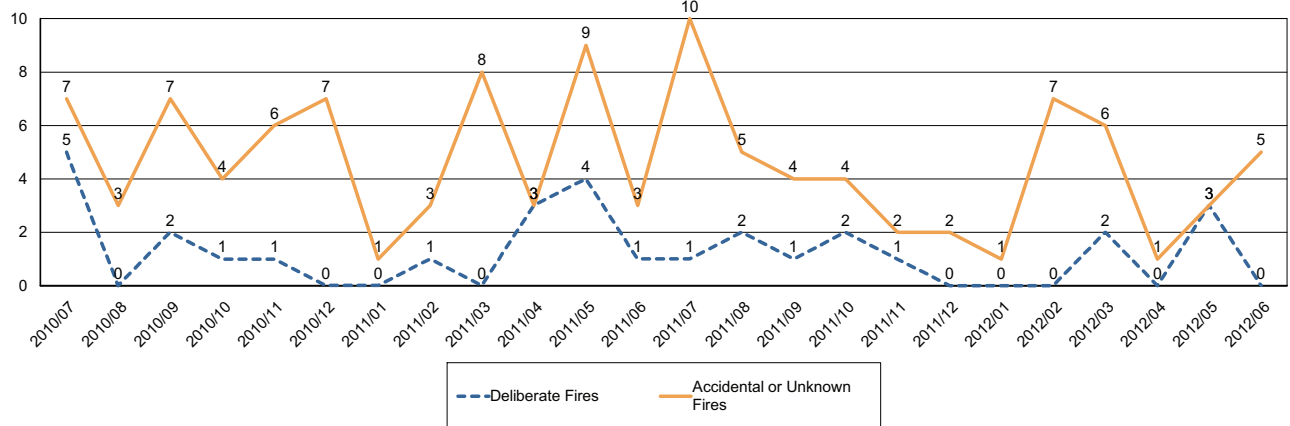
## Report for Wootton Bassett & Cricklade Area Board

The following is an update of Fire and Rescue Service activity up to and including June. It has been prepared using the latest information and is subject to change.

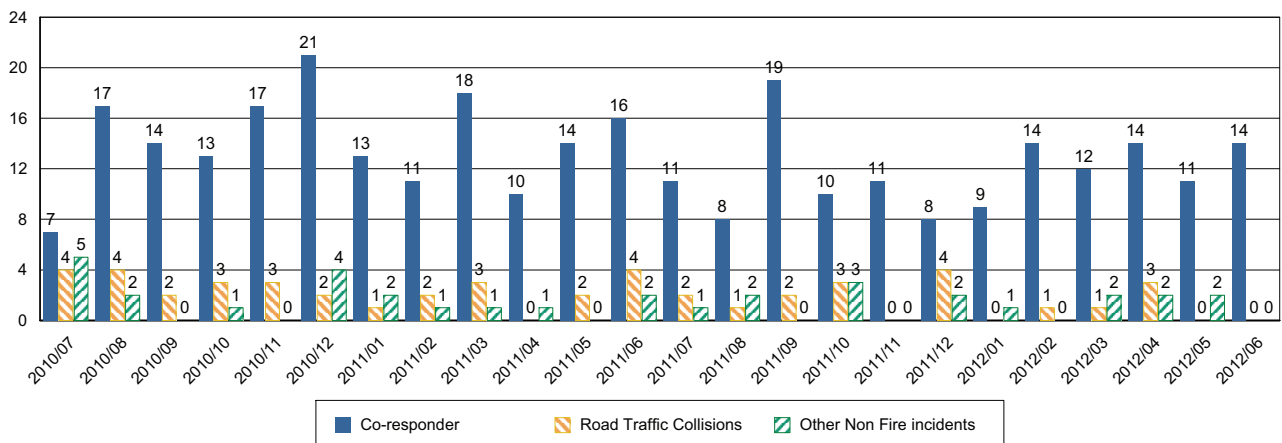
### Incidents and Calls



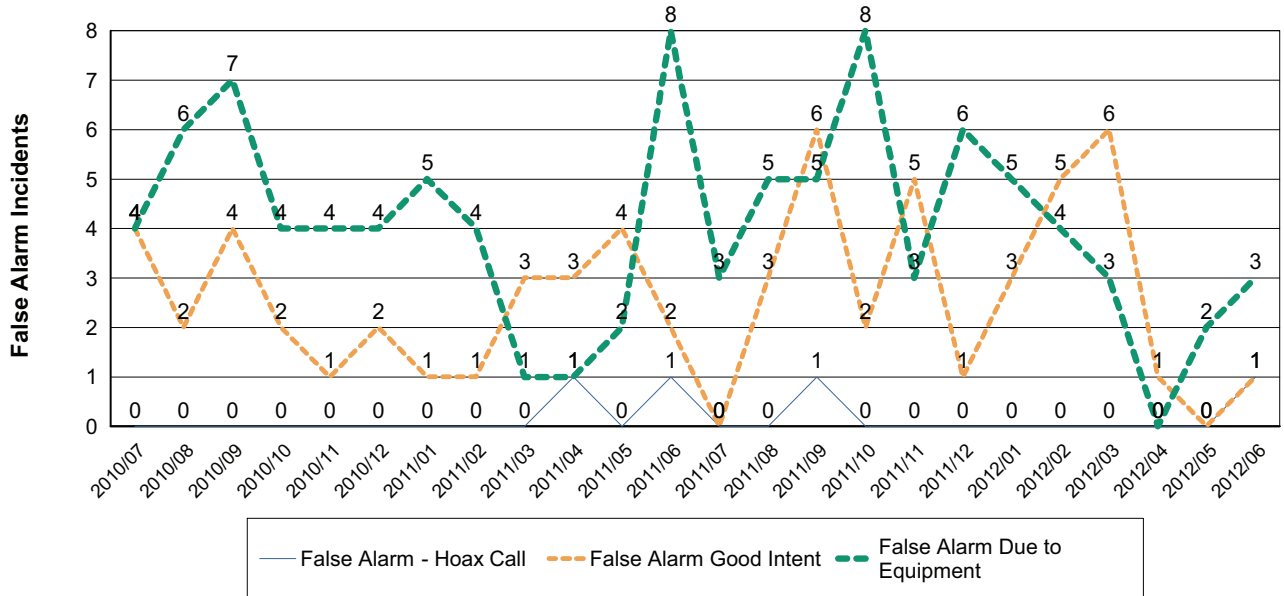
### Fires by Cause



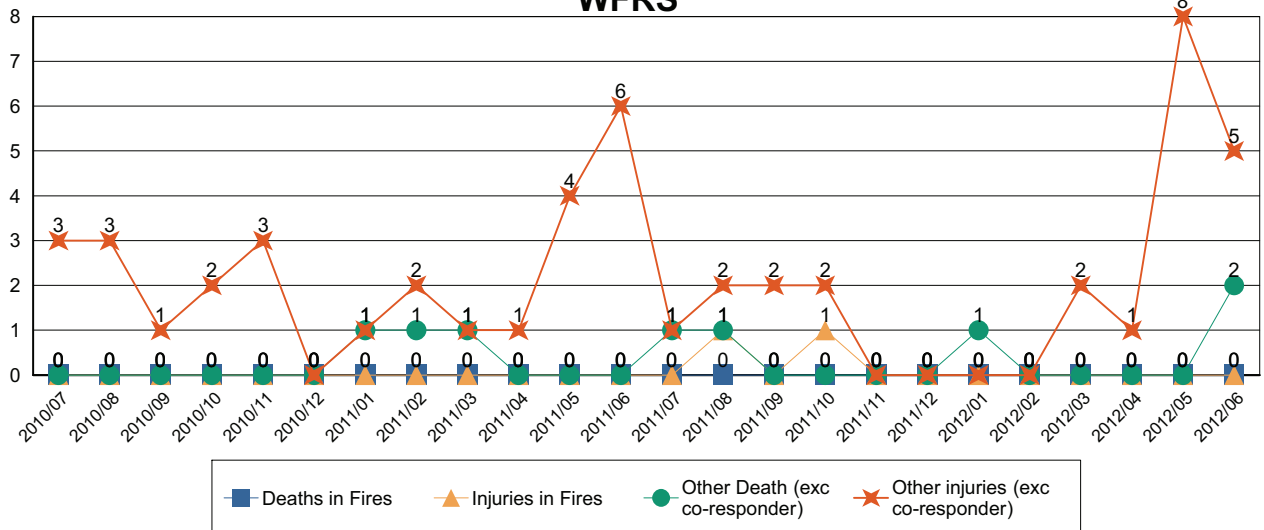
### Non-Fire incidents attended by WFRS



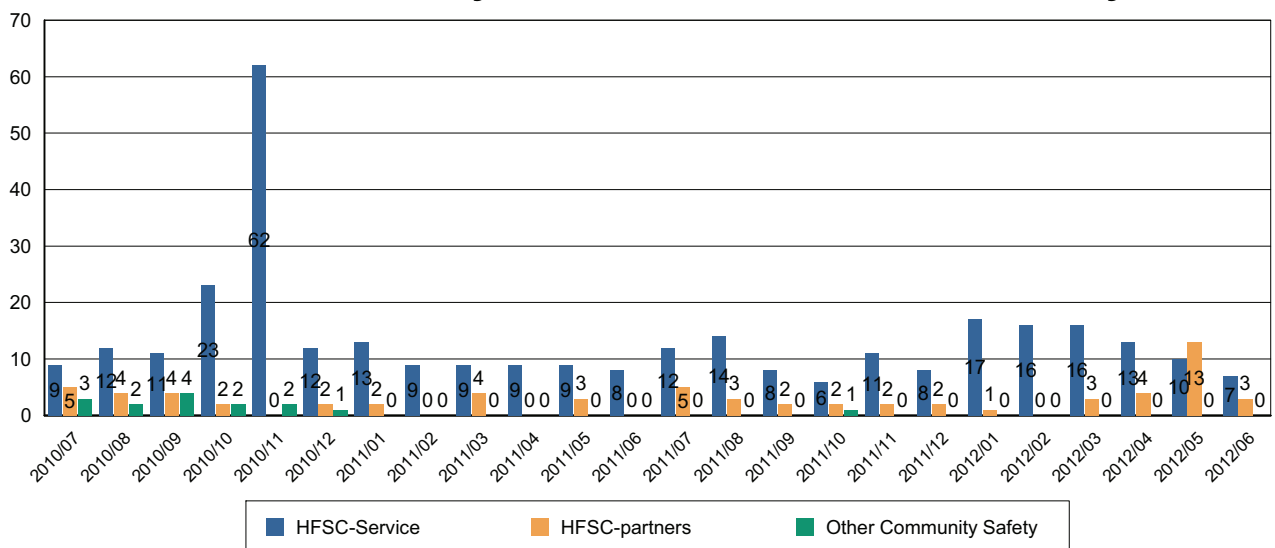
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **Update for Royal Wootton Bassett & Cricklade Area Board**

<b>Update from</b>	<b>MOD: Defence Technical Training</b>
<b>Date of Area Board Meeting</b>	Wednesday 25 July 2012

### **Defence Technical Training Headlines**

- The Defence Technical Training Change Programme Team (supported by DIO) are already setup on the site.
- 
- Site investigations are on-going and have not identified any significant on-site constraints.
- 
- Arrangements for public consultations will be announced in September.

### **MOD Defence Technical Training (DTT), Lyneham – July 2012**

1. Since the previous presentation to the Area Board DIO have been progressing site investigations which will inform development proposals across the site.
2. A number of detailed ecology surveys are being undertaken. We are working closely with the Wiltshire County ecologist on how these surveys should be undertaken. When we have the results of these surveys we'll know whether they need to be supplemented by additional surveys during 2013, prior to the commencement of the development.
3. The initial findings of the ecology and also geophysical surveys indicate that there are no significant on-site constraints.
4. The results of these investigations will inform the development programme for DTT. It is currently envisaged that construction, to accommodate the first tranche of DTT moves onto the site, will not commence before 2014. As set out in the previous briefing to the Area Board the first tranche will focus on provision for Electro-Mechanical and elements of Aeronautical Engineering (moving from the existing Bordon and Arborfield sites).
5. The DTT Change Programme Team (supported by DIO) are already setup on the Lyneham site. They are currently focussing on refining the requirements for the first tranche of the development. In September this work is expected to be of a sufficient maturity to allow detailed site investigations and design work to commence.

## ***Update for Royal Wootton Bassett & Cricklade Area Board***

6. DIO are meeting with Wiltshire Planning Authority officers to develop a programme for submitting planning applications. It is currently envisaged that any detailed planning application will be supported by a Master Plan. The Master Plan will cover the whole of the Lyneham site and provide for the all the DTT programme's needs. It is currently envisaged that planning applications will not be submitted before Spring / Summer 2013.
7. Before any applications are submitted, there will be public consultation periods. DIO will propose that the Area Board will be the initial focus for such public consultations. By the next Area Board meeting in September, we hope to be able to provide further details on how to get involved in the consultation process.

### **Other issues:**

Day to day site issues should continue to be referred to the Lyneham Site Estate Team Leader in the first instance, preferably via the Area Board Lyneham Steering Group meetings.

It is currently expected that the site will be used for a temporary period by powered gliders (moving from Odium during the period of the Olympics).

Existing DIO Service Families Housing (non operational) issues should be referred to DIO Secretariat  
Tel: 0121-3113879.

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### **Future Events/Dates for the diary**

The proposed approach to public consultation about future plans for the site is expected to be announced at the September Area Board meeting.

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Please return completed form to Penny Bell, Democratic Services Officer, by 13 July 2012  
email: [penny.bell@wiltshire.gov.uk](mailto:penny.bell@wiltshire.gov.uk) tel: 01249 706613



## June update

### **New Salisbury health facility gets planning permission**

Proposals for a new, state-of-the-art GP practice on part the site of the former Old Manor Hospital, on Wilton Road, Salisbury have been granted planning permission. The new, GP-led development will be the new home for Grove House and New Street practices, and the building will be paid for and developed by the practices, who have recently merged to become Salisbury Medical Practice.

Notice of the planning permission is available on Wiltshire Council's website at: <http://www.wiltshire.gov.uk/planninganddevelopment/2012/0017/applicationdocumentation.htm>

### **NHS Wiltshire launches consultation on Wiltshire Falls and Bones Health Strategy 2012-14**

The Wiltshire Falls and Bones Health Strategy 2012-14 was launched for public consultation on Thursday 21 June. The main aim of the strategy is to reduce the number of falls which result in injury.

NHS Wiltshire is seeking the views of local people, service users and carers, who's input into discussions about the future shape of the services will allow us to gain as wide a view as possible as to how Wiltshire tackles falls and bone health over the next two years.

The strategy focuses on five priority areas:

- Falls and osteoporosis care pathways
- Multi-disciplinary falls assessment and interventions
- Osteoporosis assessment and treatment
- Best practice management of people after a hip fracture
- Raising awareness of falls and bone health, and the importance of a healthy lifestyle

Maggie Rae, Corporate Director of Public Health and Public Protection, says

“Falls can be very serious for older people but there are many simple steps you can take to reduce your chance of falls and fractures. The aims of the Falls and Bone Health Strategy are to: improve falls and fracture services used by Wiltshire residents and make sure that services respond to the needs of older people; halt the rising number of falls and related injuries experienced by older people each year; and support older people to access a wide range of community resources.”

Your views on the draft falls and bone health strategy will help us to ensure we have got the priorities for Wiltshire right and we look forward to hearing from you. **All comments on the draft strategy must be received by 13th September 2012.** The draft strategy and

consultation document can be found on the NHS Wiltshire website here: <http://www.wiltshire.nhs.uk/Clinicians/For-healthcare-professionals/For-healthcare-professionals.htm> which also includes a questionnaire that you can complete for letting us know your views/comments.

### **NHS 111 – Award of contract for call-handling**

The contract for the call handling and clinical assessment elements of the new NHS 111 service in Wiltshire and Bath and North East Somerset has been awarded to Harmoni, subject to contract finalisation.

Clinical Commissioning Groups and Harmoni will be working with other local stakeholders to deliver a high quality service for patients in Wiltshire and Bath and North East Somerset with urgent care needs, from April 2013.

Ed Macalister-Smith, Chief Executive of the NHS B&NES and Wiltshire PCT cluster said: "We know people can be confused about which NHS service to use when they need help quickly, and too often they use the wrong service. NHS 111 is an important step in our journey towards improving the way that patients use urgent healthcare services. We look forward to working with Harmoni to implement the call-handling and triage elements of the wider NHS 111 service".

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**The next PCT cluster Board Meeting will be held on Wednesday 25 July at 10am at Bath & North East Somerset PCT headquarters, St Martin's Hospital, Clara Cross Lane, Bath.** Members of the public are welcome to attend. Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)).

# Update for Wootton Bassett & Cricklade Area Board

Update from	Cricklade Town Council
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Date of Area Board Meeting	Wednesday, 25 <sup>th</sup> July 2012
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## Headlines

### Olympics

Cricklade Town Council nominated Sam Hutt, a young talented tennis player to carry the Olympic Flame and he did this in Swindon on 23<sup>rd</sup> May. Damien Davis, a local charity campaigner, ran in Ludgershall on 11 July. So, two inspirational young men representing Cricklade in this historic relay.

### Diamond Jubilee

Rain did not dampen spirits in Cricklade with all celebratory events over the Jubilee weekend well-attended. Main events included the unveiling of the mosaic, an ecumenical church service and the lighting of the Jubilee Beacon. A regal theme continued throughout June with another highly successful Cricklade Festival - a real *Diamond Day Out*, a concert by Cricklade's Community Choir and a dinner organised by the Royal British Legion.

### Election

A by-election will be held in Cricklade on Thursday, 26<sup>th</sup> July to fill a casual vacancy at the Town Council - the first since 2001.

**Cricklade Town Plan** – Feedback to the Town Plan Steering Group's recent consultation is available on the Town Council's website at [www.cricklade-tc.gov.uk](http://www.cricklade-tc.gov.uk) and is also on display at our offices at 113 High Street. Work on drafting the final plan is now underway which will be presented to the Town Council soon.

## Projects

### Dog Fouling

The Town Council has nominated 2 Councillors to sit on the new Area Board Dog Fouling Task Group looking at this issue across the whole community area.

### Saturday Opening

As a trial, the Town Council/Tourist Information Point will be opening on the following Saturdays: 21<sup>st</sup> and 28<sup>th</sup> July

4<sup>th</sup> and 11<sup>th</sup> August.

Opening times are in line with the library – 10am - 1pm.

### Benchmarking

The Town Council will be taking part in an initiative between Wiltshire Council and Action for Market Towns (AMT) collecting data to help measure the economic performance of town centres.

## Future Events/Dates for the diary

A full list of events in Cricklade can be found in our Events Diary at [www.cricklade-tc.gov.uk](http://www.cricklade-tc.gov.uk)

27 <sup>th</sup> August	Cricklade Show 2012 - Chelworth Road, Cricklade <a href="http://www.crickladeshow.co.uk">www.crickladeshow.co.uk</a>
2 <sup>nd</sup> September	Cotswold Kermesse - Cycle Race (16 lap/50 mile road race around Cricklade with a High Street finish) - British Cycling



Signed – Shelley Parker, Town Clerk

Date: 13<sup>th</sup> July 2012



## **Update for Royal Wootton Bassett & Cricklade Area Board**

<b>Update from</b>	<b>Royal Wootton Bassett</b>
<b>Date of Area Board Meeting</b>	Wednesday 25 July 2012
<b>Headlines</b>	

- You can now follow Royal Wootton Bassett Town Council on Facebook.

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- A new shop has opened in Apsley House on the High Street, *The Next Look*.

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- Town Crier and Macebearer, Owen Collier won 1<sup>st</sup> place at the South of England Blandford Forum.

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- The car parking facilities at Jubilee Lake have been extended. This now provides an additional 22 car parking spaces, including an additional disabled parking space.

### **Projects**

- A Benchmarking Survey is currently underway to help with regeneration of the High Street. Members of the public were invited to complete an online survey and the results will be available soon.

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- A Jubilee Street Party, organised by members of the Royal Wootton Bassett community was a great success. The event was very well attended and thanks go to all those who worked hard to bring this memorable event to the town.

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- The Royal Wootton Bassett Town Council Groundsteam have created flowerbeds with a Diamond Jubilee and Olympics theme this summer. Red, white and blue as well as the pink, purple and white corporate colours of the London Organising Committee of the Olympic and Paralympic Games (LOCOG) have been used.

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- Students at Royal Wootton Bassett's primary schools have entered a competition to design new signs for the town's Play Areas. Councillors have judged the entries and would like to thank all those who participated. The designs are excellent and have made a valuable and lasting contribution to the project.

## ***Update for Royal Wootton Bassett & Cricklade Area Board***

### **Future Events/Dates for the diary**

- Town Crier and Macebearer Owen Collier will host a Town Crier Competition at Royal Wootton Bassett on Saturday 22<sup>nd</sup> September 2012. All are welcome to come along and enjoy this colourful event.
- 
- The Royal Wootton Bassett in Bloom 2012 Competition will be judged on 28<sup>th</sup> July 2012.
-

**ROYAL WOOTTON BASSETT AND CRICKLADE COMMUNITY AREA  
COMMUNITY LED PLANNING (CLP) PROJECTS  
PROGRESS TO JULY 2012**

**1.0 Purpose of report**

1.1 The purpose of this report is to give an update on the progress of the community led planning (CLP) projects across the Royal Wootton Bassett and Cricklade Community Area.

**2.0 Update on progress**

2.1 Two groups have now completed or updated their Community Led Plan (Broad Town and Lydiard Millicent) and eight are actively working towards a plan. A further two Parishes are not currently involved in the process. Figure 1 summarises progress in each parish.

**Belinda Fowler  
Community Development Officer**

**Figure 1: PROGRESS TO JULY 2012**

<b>Parish</b>	<b>Progress</b>	<b>Next steps</b>
Braydon	Not involved in CLP	
Broad Town	CLP completed July 2011	
Clyffe Pypard	Initial start up meeting with group July 2012	A public meeting is being proposed for September '12
Cricklade	<p>Community First involved at the outset but had little further input to the process until recently, post consultation.</p> <p>The results of the consultation were presented at a Town Council meeting at the end of April '12. Alterations are being made to the draft plan to reflect results of that consultation. Draft action plans are being drawn up.</p> <p>Consultation results are being displayed in Town Council offices</p>	Plan to be presented to the Town Council for discussion and potential approval
Latton	Two public meetings have been held. A steering group has been established and trained. A budget, programme of work and consultation strategy has been developed.	The steering group is now working on baseline research and questionnaire design
Lydiard Millicent	First CLP completed 2004/5 Updated in 2011	
Lydiard Tregose	Not currently involved in CLP	
Lyneham & Bradenstoke	2 public drop in sessions held in Nov '11. A steering group has been established and trained. A display was taken to the local Jubilee celebrations.	Now working on baseline research and planning consultation.
Marston Meysey	A Steering Group has been established and initial training undertaken. A public launch of the project was held at the village BBQ in July 12	Working on baseline research and planning consultation. Target date for end of consultation Nov '12
Purton	Public meeting held in the summer of 2011 to launch idea. A Steering Group has been established, trained and they have undertaken	Now finalising questionnaire before distributing.

Community first, St Joseph's Place, Devizes, Wiltshire, SN10 1DD  
Tel: 01380 722475 Fax: 01380 728476

[www.communityfirst.org.uk](http://www.communityfirst.org.uk)

Registered Charity No. 288117 VAT Registration No. 639386006 Company Limited by Guarantee Reg. No. 1757334 England. Registered with the Financial Services Authority No. FRN 311971



	<p>planning and initial research. The group took a display and some consultation boards to their Jubilee event in June. A questionnaire has been designed and is almost ready for distribution.</p>	
Royal Wootton Bassett	<p>We understand that this group has been undertaking its consultation. We have had no involvement in the process.</p>	
Tockenham	<p>A public meeting was held in April '12. A display was taken to the local Jubilee celebrations in June.</p>	<p>First steering group meeting planned for early August</p>

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*Community first, St Joseph's Place, Devizes, Wiltshire, SN10 1DD*

*Tel: 01380 722475 Fax: 01380 728476*

*[www.communityfirst.org.uk](http://www.communityfirst.org.uk)*

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# WOOTTON BASSETT SPORTS ASSOCIATION

Gerard Buxton Sports Ground, Rylands Way, Wootton Bassett, Wiltshire, SN4 8AY  
Tel: 01793 853380

## Relocation of Wootton Bassett Sports Association – Update to Area Board 25/7/12

### **Background**

Wootton Bassett Sports Association (WBSA) is seeking to relocate from its current 7 acres site at Rylands Way and proposing to purchase and develop a 26 acre site by the Malmesbury Road and opposite the Ballards Ash sports ground. The Association hosts the Town's football, tennis, cricket and road running clubs, together with social clubs/members, Facilities on the current site include a football pitch, cricket pitch, four tennis courts, and associated clubhouse with changing and social rooms. The new site when fully developed will provide for 2 cricket squares, 4 football pitches, 8 tennis courts, together with changing room and community/social facilities within the clubhouse.

### **Current Status**

Recent progress has been, and continues, as follows:

1. Continued refinement and detailing of site design and facilities to accommodate the reduced budget on that planned for in 2008, including consultation with sport governing bodies (FA, LTA, ECB, Sport England) as appropriate;
2. Continued refinement of the business plan and operational forecast, to ensure sustainability of the developed site;
3. Submission of grant funding Expressions of Interest, and development/preparation of supporting material to full applications;
4. Continued discussions with the Rugby Club, Royal Wootton Bassett Shadow Community Board, and Wiltshire Council, regarding collaborative working on the future operation of leisure facilities across our community.

Any local clubs or organisations interested in discussing the development then please contact me on the number below.

This is a complex and large project and there is much to do, but it really does offer our community the potential of top quality sporting facilities, and will secure and significantly enhance the legacy of the gift of land to sport by Major Gerard Buxton.

Paul Harrison  
Relocation Manager  
Tel: 01793 855665



**Royal Wootton Bassett & Cricklade Community Area**

**Community Area Transport Group meeting**

**Held on Thursday 28<sup>th</sup> June 2012 at Cricklade**

**Notes of the meeting**

**1. In attendance**

Town/Parish Councillors – Veronica Stubbings (Broad Town), John Harmer (Cricklade), Mike Bell (Purton), Derek Bunney (Lyneham & Bradenstoke), Tom Pepperall (Lydiard Millicent)

Unitary Councillors -, Peter Colmer (Chairman/Note taker), Mollie Groom, Jacqui Lay, Alison Bucknell, Bill Roberts

Wiltshire Council Officer – Steve Hind

2. **Apologies** – Councillor Peter Doyle, Sue Doyle (RWB), Diana Kirby (Tockenham), Ray Thomas (Purton), Spencer Drinkwater (Wiltshire Council)

**3. Notes of previous meeting held on 15th. March 2012**

i. Broad Town initiative – Gates due to be installed within 2 weeks. Metro count re 40/30 mph area to be requested on completion.

ACTION VERONICA STUBBINGS

ii. Gates to be installed within 2 weeks.

iii. C class road review (C70 & C415) –Parishes requested input into the review. Parishes agreed to document their concerns. Lead Officer (Dave Thomas) has been written too as to the timetable. ACTION PETER COLMER

iv. Sue Doyle's apologies were not recorded.

4. **Section 106 agreements** – Wiltshire Council had circulated the schedule to all parishes. There were no monies appropriate for any highway initiatives in the community area..

**5. Substantive schemes –**

i. C16 Stones Lane -Officer to have further review with the parish – ACTION STEVE HIND

ii. B4040 Malmesbury Road, Cricklade – does not meet the criteria, close the issue. ACTION PETER COLMER

iii. Willis Way, Purton – pedestrian crossing not practical. Officer to have further review with the parish. ACTION STEVE HIND

NOTE: As a result of the feasibility studies there would be no 'bid' allied to this year's allocation (closing date 30<sup>th</sup>. June 2012) Parishes/CATG group to give some thought too bids for next year's allocation.

**6. SIDS**

- i. Concern was raised again as to the efficiency of the batteries that operate the SIDS. The appropriate Officer (Judith Billingham) would be written too. ACTION PETER COLMER

**7. Metro Count data**

- i. It was apparent that the metro count data schedule was out of date, an updated version from the Officer (Vicky Oates) to be sought. ACTION PETER COLMER

- 8. Issues Log** -The outstanding issues log was reviewed item by item and amendments notated accordingly- the amended log is appended to the notes of this meeting. Some issues were put on hold until a new 'protocol' had been published (see below).

**Note** –The meeting was informed that the 'protocol' relating to highways issues (metro-counts/sids etc.) was currently being reviewed and the cabinet member would publish shortly. This would hopefully make the procedures clearer for all concerned. The revised protocol would be distributed to parishes as soon it is available. ACTON PETER COLMER

**9. Any other business**

- i. Cllr. Lay raised the subject of Section 106 monies associated with the SDC Pry Farm proposed development and the non –allocation to Wiltshire Council. The chairman deemed the issue outside the scope of this task group
- ii. The timings of CATG meetings were raised by the chairman. After discussion it was agreed that the timing would remain as is.

- 10. Date of next meeting** – to be advised.

The meeting closed at 20.39 hours.

**Peter Colmer**

**WILTSHIRE COUNCIL**

**ROYAL WOOTTON BASSETT & CRICKLADE AREA BOARD  
WEDNESDAY 25 JULY 2012**

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**COMMUNITY ASSET TRANSFER**

**Latton Recreation Field**

**Executive Summary**

This report deals with an application for the transfer of Latton Recreation Field to Latton Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

**Proposal**

The Area Board is asked to consider a transfer of Latton Recreation Field to Latton Parish Council.

**Reasons For Proposal**

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

**Recommendation**

To approve the transfer.

**Steve Milton**

Royal Wootton Bassett & Cricklade Community Area Manager

**COMMUNITY ASSET TRANSFER**

**Latton Recreation Field**

**Purpose of Report**

1. The Area Board is asked to consider the transfer of Latton Recreation Field (see plan attached at Appendix 1).

**Background**

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

**The proposal before the Area Board**

6. The field has been leased to Latton Parish Council for many years, and the latest lease is due for renewal. Rather than renew the lease it was prudent to give Latton Parish Council the opportunity to consider whether to take a transfer of the freehold interest in the land. The most appropriate basis for such a transfer would be on the terms set out in Wiltshire Council's community asset transfer policy.
7. The proposal meets the requirements for consideration by the Area Board.



8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Cllr Colmer, the local member, has been apprised.

#### **The views of Council officers**

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
  - 9.1 Latton Parish Council Council holds the land on a lease from Wiltshire County Council for 5 years from 25<sup>th</sup> December 2003. This has expired and the Parish Council is holding over on the terms set out in that lease.
  - 9.2 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council.
  - 9.3 The land has no value other than as playing field land and Latton Parish Council has maintained it in accordance with the lease terms. Therefore, financial implications are limited to the loss of the rent, which is currently £200 per year.

#### **Recommendation**

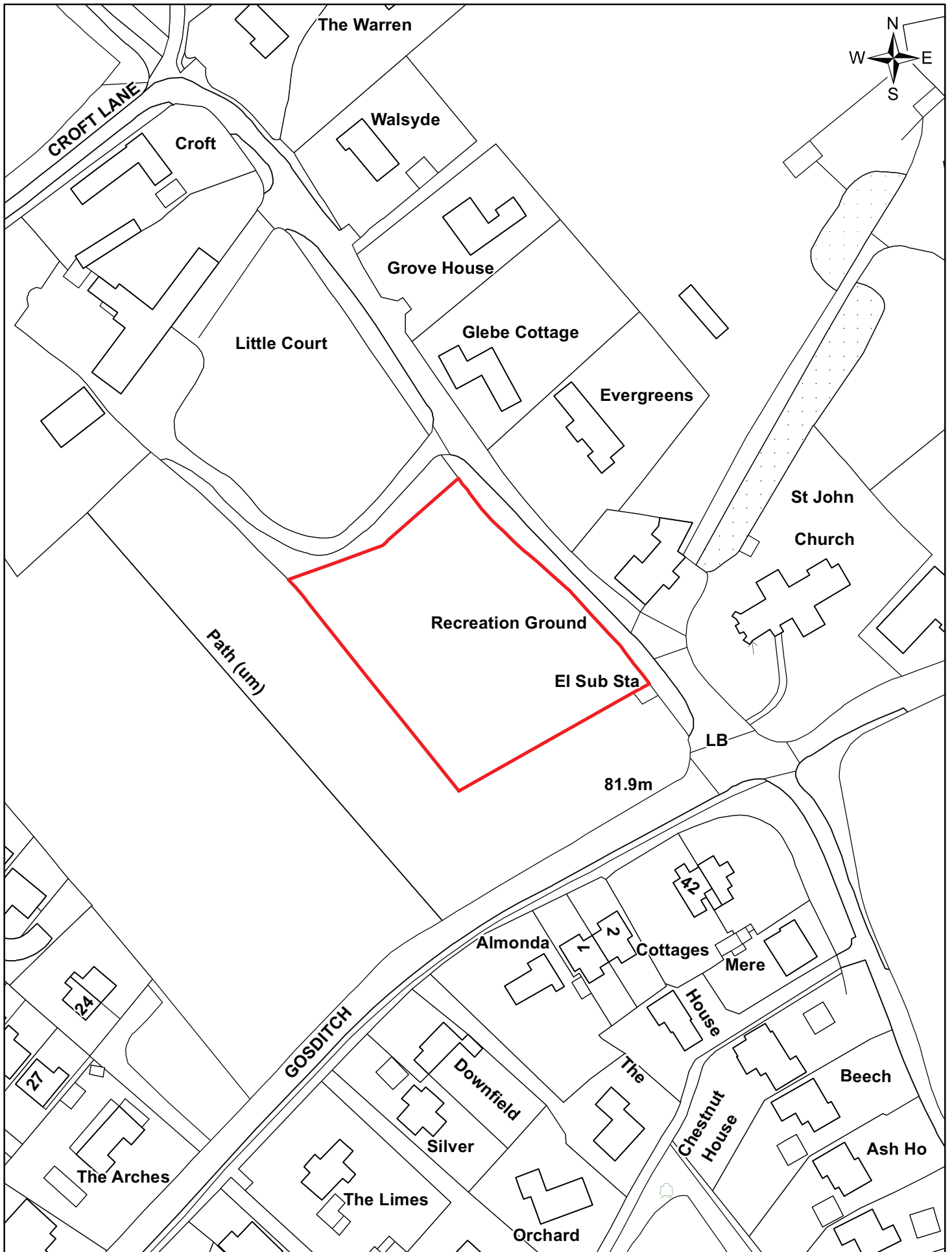
10. To approve the transfer.

**Steve Milton**

Royal Wootton Bassett & Cricklade Community Area Manager

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Title: Latton Recreation Field		Crown copyright and database rights 2012 Ordnance Survey 100049050	
Date:	April 2012	Dr Carlton Brand BA MSc EngD Corporate Director Telephone 0300 456 0100	 Where everybody matters
Scale:	1/1250		



**Report to** Royal Wootton Bassett and Cricklade Area Board  
**Date of Meeting** 25 July, 2012  
**Title of Report** Community Area Grants

**Purpose of Report**

To consider an application for funding from the small grants scheme.

A summary of the application together with the Community Area Manager's recommendation is set out below.

Application (and amount requested)	Recommendation
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1. <b>Latton Diamond Jubilee Community Garden:</b> To assist with the purchase of gardening equipment and launch event	<i>Approve</i>
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<b>Total requested:</b>	<b>£350</b>
<b>Prior to consideration of this application the Area Board's discretionary fund balance stands at:</b>	<b>£49,280</b>
<b>If the application is approved the Board's balance will be:</b>	<b>£48,930</b>

## **1. Background**

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet Member for Community Services. Under the terms of the delegation, Area Boards are required to follow the [criteria for small grants](#) – in short, the Board must be happy that the application passes the following tests:
  - Will it help to promote a stronger and more vibrant community?
  - Will it help bring people together and build community spirit?
  - Will it help those who cannot always help themselves?
- 1.2. In accordance with the Area Board Grants Guidance, officers are required to provide recommendations in their report, however, the decision to support applications and to what level are made by Wiltshire Councillors on this Area Board.
- 1.3. The Royal Wootton Bassett and Cricklade Area Board has been allocated a discretionary budget for 2012/2013 of £51,680.
- 1.4. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.

## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded satisfy the criteria set by the Council and are made to projects that can proceed within a year of the award being made.

## **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Financial provision has been made to cover this expenditure. If grants are awarded in line with the Community Area Manager's recommendations, the Royal Wootton Bassett and Cricklade Area Board will have a remaining balance of £3,674.

## **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

## **6. Human Resources Implications**

- 6.1. There are no specific human resources implications related to this report.

## **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

## 8. Officer recommendation

Ref	Applicant	Project proposal	Funding requested
8.1	Latton Diamond Jubilee Community Garden	To assist with the purchase of gardening equipment and launch event	£350

- 8.1.1. The Latton Jubilee Garden Group has been working over the last few years to get the garden up and running, and they are now planning an official opening at which they will be able to thank those bodies who have supported them, raise the profile of the garden, explain its benefits to the community, and encourage local people to get involved with the project. To take the project forward, the Group needs to purchase some modest grass cutting equipment to ensure the garden looks its best – at present the group relies on volunteers using their own equipment. The Group would also like to set aside a small amount to cover the official opening of the garden.
- 8.1.2. The Group set up the community garden on a third of an acre leased on a peppercorn rent from the Cooperative Group Estates on the understanding that it would be used for a community garden. The Groups subsequently received a lottery grant of £4000 which was used to set up the basic infrastructure of the garden - fences and gates, potting shed, raised beds, etc. So far, the Group has established an area of raised beds for vegetable growing, a strawberry trial area, a children's sunflower bed, a community orchard and wildflower area with seating and a soft fruit area.
- 8.1.3. Although monies for the community garden pass through Latton Parish Council's bank account they are kept completely separate from general Parish Council funds.
- 8.1.4. It is considered that this application meets the Council's new small grant criteria.
- 8.1.5. It is **recommended** that £350 is awarded to the Latton Jubilee Garden Group to assist with the purchase of gardening equipment and launch event

<b>Background papers:</b>	Grant Application – Latton Jubilee Garden Group
<b>Report Author</b>	Steve Milton, Head of Community Governance Tel: 01722 434255 <a href="mailto:steve.milton@wiltshire.gov.uk">steve.milton@wiltshire.gov.uk</a>







## Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350  
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE  
CONSIDERED

### 1. Your organisation or group

Name of organisation	Latton Diamond Jubilee Community Garden		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Latton Diamond Jubilee Community Garden		
Please briefly tell us about the project /activity you want to organise and why  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We have worked hard over the last several years to get the garden up and running, and we would now like to have an official opening at which we will be able to thank those bodies who have supported us, raise the profile of the garden, explain its benefits to the community, and encourage local people to get involved with the project. We therefore need to purchase some modest grass cutting equipment to ensure the garden looks its best, at the moment we rely on volunteers using their own. We would also like to set aside a small amount to cover the official opening of the garden		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Royal Wootton Bassett and Cricklade Area Board		
Where will your project take place?	Latton		
When will your project take place?	August 2012		

<p><b>How will your project benefit your local community?</b></p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>One of the main reasons for the setting up of the community garden was to encourage community action in a common cause. But it also improves the appearance of the village, helps people take exercise, grow some of their own food, and improves social inclusiveness and cohesion across the community.</p>
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<p><b>How many people will benefit from your project?</b></p>	<p>200</p>
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**Any other information about your project.**

We set up the community garden on a third of an acre of land kindly leased to us by the Cooperative Group Estates at a peppercorn rent on the understanding that it would be used for a community garden. We subsequently applied for and received a lottery grant of £4000 which we have used to set up the basic infrastructure of the garden, ie fences and gates, potting shed, raised beds etc. So far we have established an area of raised beds for vegetable growing, a strawberry trial area, a childrens sunflower bed, a community orchard and wildflower area with seating and a soft fruit area.

Although monies for the community garden pass through the parish council bank account they are kept completely separate from general pc funds in our accounts by the treasurer, primarily because we had to account scrupulously to the lottery for our spending,

**3. Funding**

<p><b>What will be the total cost of your project?</b></p>	<p>£ 350</p>
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<p><b>How much funding are you applying for (maximum £350)?</b></p>	<p>£ 350</p>
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<p><b>If you are expecting to receive any other funding for your project, please give details</b></p>	<p><b>Source of Funding</b></p>	<p><b>Amount Applied For</b></p>	<p><b>Amount Received</b></p>

<p><b>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</b></p>	<p>Latton Community Garden Latton Parish Council</p>
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**4. Declaration (on behalf of organisation or group) – I confirm that...**

- The information on this form is correct and that any grant received will be spent on the activities specified
- Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

<p><b>Name:</b></p> <p><b>Position in organisation:</b> Community Garden Project Leader</p>	<p><b>Date:</b> 24/05/2012</p>
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**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**

## Tackling Financial Exclusion Royal Wootton Bassett and Cricklade Area Board Wednesday 25 July 2012

### What is financial exclusion?

Many people, particularly those living on low incomes, cannot access mainstream financial products such as bank accounts and low cost loans. This financial exclusion imposes real costs on individuals and their families - often the most vulnerable people in our society. It also has costs for the communities in which they live.

People who are financially excluded face many disadvantages, including:

- finding it hard to get a job as employers require bank accounts for direct credit of salaries
- paying more for utilities due to lack of access to discounts available for direct debit
- not being able to access affordable credit easily, so having to pay extremely high rates of interest to borrow from doorstep lenders or 'loansharks'
- lacking the financial buffer to manage unexpected financial pressures
- not being able to access impartial advice, particularly on debt problems

### What is being done to tackle financial exclusion in Wiltshire?

Wiltshire Money is the lead body for financial inclusion and includes a number of organisations:

- Social housing landlords
- Wiltshire Citizens Advice
- Wiltshire Community Bank
- Nationwide
- Community First
- NHS Wiltshire
- Wiltshire Council

It provides a strategic framework for activity and its vision is:

*To improve the quality of life of those in economic need through improved financial capability and better access to free money advice, financial products and services*

### Useful contacts and further information:

- Website for Wiltshire Money: <https://sites.google.com/site/wiltshiremoney/home>
- Film on Wiltshire Community Bank: [www.youtube.com/watch?v=5alT\\_uAvwmo&feature=youtu.be](http://www.youtube.com/watch?v=5alT_uAvwmo&feature=youtu.be)
- Wiltshire Community Bank telephone 01249 248323 (to find out about your local credit union and collection point)
- Illegal Moneylending: To report a loan shark in confidence telephone 0300 555 2222
- Wiltshire Citizens Advice for free, independent and confidential advice: [www.cabwiltshire.org.uk](http://www.cabwiltshire.org.uk) or telephone 0844 375 2775 (from a landline) or 0300 456 8375 (from a mobile)

For more information contact:

*Emma Cooper*  
Community Partnership Manager  
Communities and Voluntary Sector Support  
Wiltshire Council

Tel: 01225 71 8627  
Email: [emma.cooper@wiltshire.gov.uk](mailto:emma.cooper@wiltshire.gov.uk)



# Wiltshire Money

